

MANUAL-8

S. No	Name and address of the body	Main functions of the body	Constitution of the body	Date of constitution	Date up to which valid	Whether meetings open to public	Whether minutes accessible to public	Frequency of meetings	Remarks
1	2	3	4	5	6	7	8	9	10
1.	General body of DCCWS	To elect the members of the Managing Committee and also making suggestion in various functions of the Society. It passes Annual accounts of the Society.	All Share holders of the Society are its Members		Till the old members are substitute with new members	No	Yes	Once in a year	No meeting of the General body has been held in the recent past as the latest list of the members has not been finalized.
2.	Managing Committee	(a) to look after the administration of the Society, (b) participate in various decision of the Society, (c) to pass various resolutions on administrative and financial management of the Society and other allied functions.	This Committee consists of President, Vice-President, Secretary and six members. Out of this seven are nominated by the government and remaining two are elected by the General body. President and Vice President must be among the nominated members.	At present the Managing Committee stands superseded	- do -	No	Yes	Meetings are held frequently when the Managing committee is in existence	The Managing Committee was superceded by the RCS on 4 th March, 2003 and Administrator was appointed to look after the affairs of the Managing Committee till the new Committee is reconstituted.

